

INSPECTION INFORMATION

Service performed:

Client:

Client's address:

Supplier:

Supplier's address:

Inspection location:

Supplier business industry:

Inspector:

Client's P.O./Factory's PI No:

Country of destination:

Inspection Standard: ANSI/ASQ Z1.4-2008

Sampling Plan: Normal, Single

Inspection Level: Level II

INSPECTION RESULTS&DEFECTS SUM UP

Steps:	Result:			
	Passed	Failed	Pending	N/A
1/ CLIENT SPECIAL REQUIREMENTS & REFERENCE SAMPLES				
2/ QUANTITIES				
3/ PACKING DETAILS				
4/ PACKING QUALITY				
5/ MARKING & LABELING				
6/ SHIPPING MARKS				
7/ SAMPLE SELECTION & TESTINGS				
8/ DEFECTS REPORT				
9/ GENERAL REMARKS ABOUT THE INSPECTION				

Defects sum up:	Critical	Major	Minor
Quantity of items checked:			
Found:			
Accepted:	0		
AQL:	Not allowed		
RESULT:			

CONCLUSION

PASSED - FAILED - PENDING

Remarks:

1/ CLIENT SPECIAL REQUIREMENTS & REFERENCE SAMPLES

Client Reference samples:

Item:	Description:

5/ MARKING & LABELING						
Items	Barcode		Labelling		Instruction manual	
	Details	Location	Details	Location	Details	Location
Item 1						
Item 2						
Item 3						
Item 4						
Item 5						
Item 6						
Result: PASSED / FAILED / PENDING						
Remarks:						

6/ SHIPPING MARKS			
Items	Outer Ctn Sides Marks:	Inner Box Marks:	Other Ctn Label:
Item 1			
Item 2			
Item 3			
Item 4			
Item 5			
Item 6			
Marks visibility:			
Marks location:	On 1 side - On 2 sides		
Result: PASSED / FAILED / PENDING			
Remarks:			

7/ SAMPLE SELECTION & TESTINGS					
Items	Test Description & Method:	Sample qty from:		Cartons random selection:	
		Packed items:	Unpacked items:	No of cartons selected:	Carton No:
Item 1					
Item 2					
Item 3					
Item 4					
Item 5					
Item 6					
Remarks:					

8/ DEFECTS REPORT				
Item:	Defects description:	Qty of defective items:		
		Minor:	Major:	Critical:
Item 1				
Item 2				
Item 3				
Item 4				
Item 5				
Item 6				
		Total defects found:		
		Accepted:		
		AQL:		
		Comment:		
Result: PASSED / FAILED / PENDING				
Remarks:				

9/ GENERAL REMARKS ABOUT THE INSPECTION					
A. Notes regarding the progress of the inspection:					
B. About the factory:					
Cooperation of factory employees:	Low - Average - Good				
Number of workers in factory:	<50 people	50-100 people	100-500 people	500-1000 people	>1000 people
C. Inspector's opinion on the factory:					
Factory capacity to produce the client's items:	None - Simple assembling - Full Production				
Factory cleanliness:	Dirty - Average - Clean				
Factory organisation & management:	Messy - Average - Organised				
Knowledge of the products and industry:	Low - Average - Good knowledge				
D. Sample collection record:					
Remarks:					

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 Pictures on next page

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